



### **Job Description – Class Teacher**

It is the duty of any teacher employed by St Charles Catholic Primary School to support the School's Mission Statement and aims.

We endeavour to promote the Catholic faith and the gospel values Christ gives us by: our care, respect and affirmation of each other regardless of ability, age, race or role; presenting all with the vision or call of Christ and offering the highest of standards academically and morally to our pupils.

#### **Have knowledge and understanding of:**

- Safeguarding and child protection.
- Have a detailed knowledge of the primary curriculum and best curriculum practice.
- Understand progression in the various primary Key Stages.
- Cope securely with subject-related questions which pupils raise and know about pupils' Common misconceptions and mistakes.

#### **Planning and setting expectations:**

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set appropriate and demanding expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on provision maps.
- To plan for and support EAL learners.

#### **Teaching and managing pupil learning:**

- Ensure quality first, effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual

curiosity, effective questioning and response, clear presentation and good use of resources.

- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through positive and productive relationships.

#### **Assessment and Pupil Achievement:**

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor pupils' class and homework providing constructive oral and written feedback, setting targets for pupils' progress.
- To assess and monitor standards.
- Secure progress towards pupil targets.
- To ensure standards are high.

#### **Relations with parents and wider community**

- To support and ensure excellent relationships with parents in the education of their child
- To support the wider school community with various initiatives.
- Know how to prepare and present informative reports to parents.
- Recognise that learning takes place outside the school context and provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples.
- Understand the need to liaise with agencies responsible for pupils' welfare.

#### **Managing own performance and development**

- Understand the need to take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Understand their professional responsibilities in relation to school policies and practices.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.
- To ensure CPD needs are met in relation to subject area (for experienced applicants only).

#### **Managing and developing staff and other adults:**

- Establish effective working relationships with colleagues and outside agencies

**Strategic leadership:**

- Establish working effectively as part of a Key Stage Team.
- To work as an effective subject leader (for experienced applicants only).

**General:**

- Attend/lead assemblies, register the attendance of pupils, and supervise pupils as requested and assist with whole school activities.