



CATHOLIC PRIMARY SCHOOL

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Executive Head: Ann Slavin
Head: Tony Lynch
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26th April 2022

Dear Parents and Carers,

Re: Parent Lite App

In the coming days, we will be rolling out a new app to all parents called Parent Lite App. This app will allow you to update the information we hold on your child including contact details, telephone numbers, addresses, medical information etc.

In the past, we issued a paper printout of the information once a year for you to update. This app will make the process safer and quicker and ensure that we always have the correct information on the system. Having up-to-date information is crucial for safeguarding purposes and to allow us to contact you in a timely fashion. With the Parent Lite App, you simply need to request a change to the information from the app on your phone and we will review the request and apply it in school.

You will receive an invitation email in the coming days from noreply@sims.co.uk. Simply download the app and register. Once you have registered, you will be able to review the information held and request any changes that are necessary. The invitation will only be sent to the key contacts on our system (that is, those with parental responsibility).

The attached leaflets provide further information about the system and how to set it up on your smartphones.

One of the new sections you will be able to update is the consent section. There are a number of options given although many are not relevant. You will see the following list:

Parental Consent

Consent Type

- Internet Access
- Photograph/Video Student
- Not to post on social media
- Sex Education
- School Visit
- Copyright Permission
- Data Exchange


We would ask you to indicate if you give consent to the first three options:

- permission for your child to access the internet while in school,
- permission for the school to take and use videos and photographs of your child at school, on the website and for marketing purposes and
- consent that you will not post images of your child or other children on social media.

Again, we have collected this information manually in the past, but this app will streamline the process. For school visits, we will continue to ask for consent for each trip separately. Full details of the school policy on Authorised Use of the internet and E-safety and our use of images accompanies this letter.

If you have any questions or difficulties with the application, please contact the office who will be able to help you.

Kind regards,

A handwritten signature in black ink that reads "Ann Slavin". The signature is written in a cursive, flowing style.

Ann Slavin
Executive Head