



St Charles

CATHOLIC PRIMARY SCHOOL

83 St. Charles Square
London W10 6EB

Telephone: 020 8969 5566

Facsimile: 020 8960 4338

e-mail: info@st-charles.rbkc.sch.uk

www.st-charles.rbkc.sch.uk

Executive Head: Ann Slavin

Head of School: Tony Lynch

Assistant Head: Marilyn Troiano

13th September 2021

Dear Parents/Guardians,

School Meals, Meal Patterns and Nursery Fees

Price of School Lunches:

The price of a school lunch is £2.30 per day. This offers excellent value with a daily choice of a meat or vegetarian main course, vegetables, a range of salads and dessert or fruit.

School lunches can be paid for weekly, half termly, termly or as far in advance as is convenient for you. Payment should be made via Pay 360 (SIMS Pay).

If your child is absent you will not be charged for lunch as long as the office is notified by 10 a.m. on the day of absence.

Eligibility for Free School Meals, including for Reception, Year 1 and Year 2 Children:

Children whose parents or guardians are in receipt of Income Support, Income Based Jobseekers Allowance or Child Tax Credit (but not Working Tax Credit) may be eligible for free school meals. Please complete the attached document to apply for your child for free school meals. If you are unsure whether your child is eligible, we advise you to make an application in all cases.

(Universal infant school meals): If your child is in Reception, Year 1 or Year 2 they qualify for a free school meal under the universal infant school meals scheme.

Please note that the Eligibility for Free School Meals (Rec – Y6) is different from Universal infant school meals scheme,

Please ensure you register your child as being eligible for free school meals if appropriate, The school receives additional funding from the government for each eligible child. This extra funding benefits the whole school.

Love God Love Your Neighbour

Food Allergies/Prohibitions and Meal Patterns:

We would also be grateful if you would provide the office with the following information about your child.

1. **Allergies and Prohibitions:** If your child is allergic to any foods, please provide the office with medical evidence to this effect. Please also let the office know if your child does not eat certain foods for religious reasons.
2. **Meal Pattern:** Please inform the school office via email if you would like to change your child meal pattern.
Emails should be sent at least two working days before the change to the below address:
Bachar.aleddin@st-charles.rbkc.sch.uk

Please note that the meals Monday-Thursday have to be the same and the only day of the week a child can switch from a packed lunch to a school meal, or vice versa, is a Friday.

Packed Lunches:

Please remember we are a healthy school and packed lunches must not contain fizzy drinks or sweets. They need to be brought to school in plastic containers. Please do not include any nut based products, e.g peanut butter, as there are children at the school with nut allergies.

Nursery Fees:

The Nursery fee is £50/week for children not entitled to a childcare voucher (30 free hours childcare). The fees should always be paid two weeks in advance.

If your child is entitled to a childcare voucher, it is your responsibility to renew it on time to maintain eligibility. If eligibility ceases you will be liable to pay the nursery fees starting from the end date of the voucher.

If you are not sure if your child is entitled to the 30 free hours childcare voucher, please refer to the Nursery letter sent to all nursery parent or contact the school office for more information.

Yours sincerely,

Bachar Aleddin
Finance Officer