



St. Charles Catholic Primary School
83 St. Charles Square
London W10 6EB
Tel: 020-8969 5566
Fax: 020-8960 4338
www.st-charles.rbkc.sch.uk
Email: info@st-charles.rbkc.sch.uk
Executive Head: Ann Slavin
Head of School: Tony Lynch
Asst. Head: Marily Troyano



Part time Learning Support Assistant (SEN)

The Governors are seeking to appoint 2x Learning Support Assistants to work under the direction of the SEN Co. and Class Teacher to work with pupil/s with special educational needs.

The posts are based on the individual needs of the pupils and their continued attendance at St. Charles.

- Monday to Friday.
- 15 hours per week one to cover 9 – 12pm & one to cover 12 – 3pm
- Fixed term contract starting as soon as possible and until the 22nd of July 2021.
- Salary will be dependent on experience and based on the APT&C pay scale Range A1, scale 2 point 3.

Your application should demonstrate and include evidence of:

- Previous experience working with children in a formal capacity, being a positive role model, demonstrate a constructive, caring and energetic approach to the education of children and raising attainment and standards.
- A significant commitment and interest in supporting SEND pupils and meeting their varied needs.
- Ability to work with and under the guidance of colleagues, professionals and outside agencies as part of a team and also independently.
- A minimum of GCSE English and Maths, (grade A* to C or 9 to 4). *Scanned copies of your GCSE certificates must be included with your application, and the originals available at interview. Applications are welcome from candidates who also have 'A' levels or a degree.*

Visits to the School are not possible due to Covid19 regulations but you are welcome to an informal video conference – please contact Susana at the school office if you would like to arrange this.

*To apply please complete the **Catholic Education Service application form for support staff** available on-line at <http://www.catholiceducation.org.uk/recruitment-process/item/1000042-model-application-forms> or available in by emailing the School office.*

*Completed, signed forms & certificate copies should be returned by **midday on Wednesday 10th of March** to Susana.rial@st-charles.rbkc.sch.uk*

Thank you for your interest in St. Charles and we will be in touch if your application is short listed.

St. Charles Catholic Primary is committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. The post is exempt from the Rehabilitation of Offenders Act 1974, subject to a successful Enhanced Disclosure and Barring Service (DBS) clearance check, satisfactory employment references which may be taken up prior to interview. The post is subject to the Children (Disqualification) Regulations 2009 and as such successful candidate will be required to complete a disqualification declaration and will be required to sign a CES contract.