



CATHOLIC PRIMARY SCHOOL

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Deputy Head: Tony Lynch
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10th September 2020

Dear Parent/Carer,

Welcome back

Welcome back to a new academic year at St. Charles. I hope you all had a relaxing and refreshing summer holiday despite the circumstances.

Over the last few years I have written to you at this time to remind you of our expectations for you and your children so that together we will achieve the best outcomes for our pupils.

Please ensure your child arrives to school on time. A late start means that your child does not get the opportunity to begin the school day appropriately, settling down with his/her peers. It also interrupts curriculum time, hampering learning.

In view of the staggered starts for the different year groups, this is vitally important and we really need your cooperation and would appreciate the children being collected on time as well at the end of the day so that we can reduce the amount of people around the site in the interest of social distancing.

Please ensure that our contact list for you is up to date so that you are contactable at all times in case your child is ill or has an accident during the day. You will be asked to update this in due course.

It is wonderful to see all the children looking smart in their school uniform. Summer uniform continues until October half term. We expect all pupils to acknowledge our uniform policy and wear navy or black leather school shoes to and from school and throughout the school day with the obvious exceptions of playtimes and P.E.

Children must wear their ties with the top button of their shirts closed. They must also have appropriate haircuts. Boys' hair should be short, neat and tidy without designs. Girls' hair should be tied back with a simple scrunchy or slide. Girls should wear navy or white ribbons only. The only jewellery permitted are watches for boys and girls and where girls' ears are pierced they must wear studs. Nail varnish is not allowed. The governors have agreed that a school coat and bag are part of the essential school uniform. Uniform checks will take place every Monday. You will be contacted either by phone or note if your child is not in full school uniform. Please label all school uniform so that mislaid items can be returned to you.

If your child does not have a school coat, they may wear a plain navy coat with hood. In order to reduce the amount of things coming into school, children may wear their PE kits all day on the days they have PE. Please remember that our PE uniform consists of navy shorts or navy tracksuit bottoms and white t-shirt. Unfortunately, show and tell will not be a feature of the day in KS1 and Foundation for the foreseeable future as we need to curtail items coming into our school for the moment.

Moving forward, we are requesting that you attend on the following days and times to purchase school uniform:-

- Monday, between 2pm-3pm, Nursery and Reception
- Tuesday, between 2pm-3pm, KS1 (Year 1 and Year 2)
- Wednesday, between 2pm-3pm, LKS2 (year 3 and Year 4)
- Thursday, between 2pm-3pm, UKS2 (Year 5 and 6)

We will not be serving anyone outside of those days and times unless agreed by the office where there are exceptional circumstances, therefore, we ask that you respect those days and times and also wear a face mask when entering the office.

Children are given books to read at home. It is essential that these are returned weekly as the school cannot afford to keep replenishing lost stock. Failure to return books will unfortunately incur a £5 fine for each book lost.

We are asking for pupils to bring their own pencils, rubbers, sharpeners etc to school in a small pencil case. All of these should be clearly labelled with your child's name. As with uniform, it is of course their responsibility to look after their own equipment. Pencil cases will need to be kept in school. As the water fountains are not in use, please make sure that your child brings a water bottle with their name on it to school each day.

St. Charles promotes healthy eating and as such pupils' lunch boxes and snacks for playtimes should reflect this. In KS1 all pupils take advantage of fruit available in their playground at morning break. KS2 pupils should bring fruit for a break time snack.

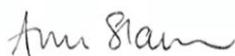
As Health and Safety in our primary concern, if your child is on medicine prescribed **4 times a day**, you need to ensure that you complete a medicine form and return it to the office as soon as possible. **We cannot dispense any medicine to your children without this form.** If your child suffers from an allergy and has been prescribed an EpiPen, could you please ensure we have 2 at school at all times. Please also bring into school a copy of the allergy plan if you were given one by the clinic. This is vitally important. St Charles is a nut free school. Therefore, peanut butter, Nutella and nuts of any kind are not allowed on the school site. Also, if your child has asthma, please make sure that there is an inhaler in school at all times.

Please let the class teacher know if your child is taking any other medicine of a more temporary nature eg. Cough medicine. You will appreciate that in the current climate, we need to differentiate between a cough which is not Covid related and one that is. I am sure you understand.

A copy of the Home/School agreement is being attached to this letter. You will remember that you were given this when your child started at St Charles. We can be most successful in educating your children by working together and supporting one another. The Home/School agreement sets out all the expectations we can expect from one another. In working with this framework together, we will endeavour to achieve the best outcomes for all our children. Please take time to read this.

With best wishes,

Yours sincerely,



Ann Slavin
Head